

**SWALE BOROUGH COUNCIL
FORWARD PLAN AND NOTICE OF KEY DECISIONS**

April 2022 - May 2022

Notes:

A key decision is defined as 'an Executive decision which is likely to (a) result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.'

The key decision threshold, confirmed by Council, is set at £100,000 (this relates to (a) of the definition above).

Where the decision will be made by Cabinet, the Members of the Cabinet are:

Councillor Roger Truelove – Leader and Cabinet Member for Finance

Councillor Mike Baldock – Deputy Leader and Cabinet Member for Planning

Councillor Richard Palmer – Cabinet Member for Community

Councillor Monique Bonney - Cabinet Member for Economy and Property

Councillor Julian Saunders - Cabinet Member for Environment

Councillor Angela Harrison – Cabinet Member for Health and Wellbeing

Councillor Ben J Martin – Cabinet Member for Housing

Councillor Tim Valentine – Cabinet Member for Climate and Ecological Emergency

Subject to any prohibition or restriction on their disclosure, copies or extracts of any documents listed below can be viewed at Swale House, East Street, Sittingbourne, Kent, ME10 3HT. Please contact Democratic Services to arrange a time to view the documents or to request copies by post by e-mailing democraticservices@swale.gov.uk or by telephone on: 01795 417330. Fees may be charged in accordance with the Council's Fees and Charges policy.

Other documents relevant to the decision item may be submitted to the decision maker; please contact Democratic Services (contact details above) to request details of these documents as they become available.

Item	Decision item and background information	Decision maker, date of meeting	Key Decision	Will the report be exempt or have any exempt appendices?	List of the documents submitted to the decision maker	Lead Member and Lead Officer
	<p>Ukrainian refugee Council Tax Local Discount</p> <p>As part of the help being giving to Ukrainian refugees who are housed within properties within Swale the Government has advised that the £350 monthly payment that householders receive will be disregarded from state benefit. This report is seeking approval to disregard these payments from the Council Tax Support scheme.</p>	<p>Cabinet 13 April 2022</p>	<p>Non-Key</p>	<p>Open</p>		<p>Roger Truelove rogertruelove@swale.gov.uk</p> <p>Zoe Kent</p>
	<p>Approval to Let Retail/Leisure Units at Bourne Place, Sittingbourne</p> <p>Approval to Let Retail/Leisure Units on the Bourne Place Spirit of Sittingbourne Scheme Sittingbourne Town Centre</p>	<p>Cabinet 13 April 2022</p>	<p>Key</p>	<p>Part exempt</p>		<p>Councillor Monique Bonney - Cabinet Member for Economy and Property</p> <p>Jeremy Pilgrim</p>
	<p>Project Funding</p> <p>To consider the Improvement and Resilience Fund.</p>	<p>Cabinet 13 April 2022</p>	<p>Key</p>	<p>Open</p>		<p>Councillor Roger Truelove - Leader and Cabinet Member for Finance</p> <p>Lisa Fillery</p>
	<p>BEAM Partnership - Housing and Employment Support</p> <p>For Swale Borough Council to enter into a partnership with BEAM to assist with Housing and Employment support.</p>	<p>Cabinet 13 April 2022</p>	<p>Non-Key</p>	<p>Open</p>		<p>Councillor Ben J Martin - Cabinet Member for Housing</p> <p>Charlotte Hudson</p>

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	Continued Procurement of Staying Put Framework To continue with the existing framework for a further two years.	Cabinet 13 April 2022	Key	Open		Councillor Ben J Martin - Cabinet Member for Housing Susan Hughes
	Rodmersham Green Conservation Area Confirmation that the area in question can be re-designated as a conservation area, and the associated character appraisal and management plan adopted for development management purposes.	Cabinet 13 April 2022	Non-Key	Open		Councillor Mike Baldock - Cabinet Member for Planning Simon Algar
	Tunstall Conservation Area Review To confirm that the area in question can be re-designated as a conservation area, and the associated character appraisal and management plan adopted for development management purposes.	Cabinet 13 April 2022	Non-Key	Open		Councillor Mike Baldock - Cabinet Member for Planning Simon Algar
	Waste Contract Possible update/decisions on the implications of Government changes to waste legislation.	Cabinet 13 April 2022	Key	Open		Councillor Julian Saunders - Cabinet Member for Environment Martyn Cassell

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	Recommendations from the Local Plan Panel meeting held on 24 March 2022	Cabinet 13 April 2022	Non-Key	Open		Councillor Mike Baldock - Cabinet Member for Planning James Freeman